



Job Profile

The Berean Youth Intern will be an integral member of the youth ministry team. This position will be responsible for helping assist the high school and middle school ministries as they strive to see gospel transformation in the lives of students through a partnership with the church and home. Through this internship, the goal is to grow the intern's knowledge and experience in youth ministry in order to help prepare them for the future.

This is a part time non-exempt (hourly) position of approximately 10 hours per week and reports to the Youth Ministries Pastor/Middle School Director.

Job Responsibilities

Key Focus: Member of OBC Youth Ministry team

- Be a core participant of the team setting the direction and executing the strategy that helps students passionately follow Jesus
- Attend youth and family ministry meetings as assigned by the Youth Ministries Pastor
- Be an active member of Berean Baptist Church staff

Key Focus: Assist in Youth Ministry Operations

- Help lead student believers to an awareness, understanding and experience of a Christ-centered life through follow-up and strategic discipleship
- Apply faithful treatment of the Word in testimony, teaching, training, and conversation
- Encourage students in the life of faith, including spirituality, family life, school environments, becoming a teen, and other life related matters
- Encourage youth to see the importance of being part of the larger church family and work to integrate them with the entire congregation
- Play a key role in all corporate youth gatherings including Sundays and mid-week meetings
- Help oversee, plan and participate regularly in scheduled youth functions, which include activity nights, retreats, and other related functions
- Help oversee planning and participate in service, mission projects and evangelistic outreach events
- Pray regularly for Berean Youth Ministries

Key Focus: Administration

- Help youth ministry team in the follow up of new students
- Help produce and publish some youth related printed materials
- Help youth team manage logistics for events and projects
- Adhere to the approved budget for Berean Youth
- Any other assignments given by the Youth Ministry Pastor, Middle School Director, or Youth Ministry Admin.

"We know that for those who love God all things work together for good, for those who are called according to his purpose."

Romans 8:28 ESV

Knowledge, skills, and abilities

- Have a strong, personal and growing walk with the Lord
- Is a Disciple Maker
- Has a heart for youth ministry and their parents
- Proven ability to take initiative
- Understands the benefits of working as a team and engages as a team player
- Working knowledge of standard office equipment, procedures, and practices
- Proficiency with Microsoft Office Suite, email, and internet usage
- Ability to learn to use Planning Center, Mailchimp, and other software
- Ability to work under pressure in order to meet deadlines
- Good communication and conflict resolution skills
- Maintain a positive and uplifting demeanor
- Work independently in the absence of direct supervision
- High flexibility regarding work hours, tasks, supervisory styles and assignments
- Willingness to become a member of Berean Baptist Church and regularly attend main services

Work Conditions

- Ability to lift and carry up to 30 lbs

This job description in no way states or implies that these are the only duties to be performed by this employee. He or she will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.