Berean Preschool
Assistant Teacher, Aide
Job Description

The Berean Preschool Assistant Teacher is responsible for assisting the Lead Teacher in providing a warm and nurturing environment in which children can grow physically, emotionally, socially, intellectually, and spiritually. This position is 16-20 hours/week, September-May with the option of having summer hours if programming allows. Start date is September 1. The Assistant Teacher will take instruction from the Lead Teacher and ultimately report to the Preschool Director.

Responsibilities

- Assist the Lead Teacher in all aspects of the planned activities
- Follow the schedule set by the Lead Teacher
- Help keep the equipment in good order
- Assume share of housekeeping responsibilities
- Treat each child with dignity and respect
- Assist with discipline and classroom management using a positive approach
- Attend and participate in staff meetings and Inservice Opportunities per DHS
- Become familiar with the MN DHS licensing requirements and adhere to them
- Maintain daily operations, possibly leading the class, with a sub when Lead Teacher is absent

Qualifications

- Model a growing, personal relationship with Jesus Christ
- High school graduate or GED
- Meet the MN DHS requirements for Assistant Teacher or Aide
- Demonstrate a Christian love and care for children
- Agree with the Berean Baptist Church statement of faith
- Ability to take instruction and work alongside Lead Teacher
- Adeptness to work effectively with a variety of personalities, skill levels and situations
- Have a sensitivity to individual children's needs
- Pediatric CPR and First Aid required. Training provided upon hiring.
- Previous experience preferred, but not required

Limits to Authority

- Defer to the Lead Teacher for discussions with parents regarding their child's development and/or behavior concerns.

Filling Lead Teacher Role

If the Lead Teacher is absent AND the Teacher Assistant is Lead Teacher qualified by the MN DHS, the Assistant Teacher may fill the role.

- For isolated days off (illness) and short term planned time off (vacation days) no change in the Assistant Teacher wage will be enacted.
- For absences spanning longer than two school weeks the hourly wage will be increased by $4 per hour starting the third school week.