



Job Profile

The Technical Arts Ministry Director oversees the Technical Arts Ministry across all campuses of Berean Baptist Church. This is a full-time nonexempt (salaried) position reporting to the Worship Pastor. The primary objective is to create an “undistractingly” excellent atmosphere conducive to worship, assuring quality technical support to enhance worship, teaching and programming, and quality communication through recruiting, equipping and training volunteers.

Technical Arts Ministries includes audio, video, lighting, staging, projection and media production and duplication. This director provides support for weekly rehearsals, all worship gatherings, ministry programs and special events.

Job Responsibilities

Essential duties:

- Lead consistent professional level weekend service AVL at Burnsville (broadcast) campus and set the AVL standard for additional Berean Campuses.
- Creatively use technology to support ministry.
- Liaison with ministry leaders to identify and implement relevant and realistic technology support for weekly programming.
- Recruit, train, equip, schedule, evaluate, and build volunteer and staff teams to carry out this ministry. Leadership of the Technical Arts team - staff and volunteers - which includes audio, live service video production, lighting, camera operation, hallway monitors, and programming computer support both Mac and PC.
- Oversee technical aspects of all worship services (both classic and modern) including the transmission of service to campuses and overflow venues, and transition between services
- Direct lighting, rigging and operation, video display and infrastructure, sound reinforcement and infrastructure in both classic and modern services, creating a consistently engaging, excellent worship atmosphere.
- Oversee weekend service archiving on website.

Other duties:

- Stay up to date on church tech trends and lead Berean with technology advances
- Support all church wide events such as Faith Family, Dwell, Christmas Eve, etc.
- Stay current on technology and support upgrades, as appropriate, of Berean AVL
- Oversee Technical Arts budget and steward resources effectively

Knowledge, skills, and abilities

- Model a growing, personal relationship with Jesus Christ
- Agree with the Berean Baptist statement of faith
- Maintain or establish membership at Berean Baptist Church

“We know that for those who love God all things work together for good, for those who are called according to his purpose.”

Romans 8:28 ESV

- Passion for technical excellence and a contagious enthusiasm for the creative use of technology in the church and knowledge of how it can be used to support ministry.
- Minimum of 5 or more years of full-time of technical arts experience in a growing, successful, active church
- Experience should include professional level live audio engineering (on both analog and digital sound boards – both live and studio), monitor mixing, ability to learn or have basic knowledge of studio editing software, computer graphics, video editing and production, Internet media (podcast, YouTube, iTunes, live streaming).
- Experience with live video equipment and broadcast
- Working knowledge of presentation software (Pro Presenter)
- Experience as a production manager or service producer
- Knowledge of lighting design and lighting consoles
- An ability to troubleshoot and manage issues “on the fly” with ease and calm.
- A high level of understanding and the ability to direct volunteers and staff in the areas of live lighting, rigging and operation, video display and infrastructure, sound reinforcement and infrastructure in both classic and modern services, creating a unique and creative atmosphere in the context of worship
- The ability to manage a large and growing media/production team; ability to build and maintain a positive relationship with staff and volunteers
- Ability to train and a desire to build the skill level of others and self
- The ability to organize workload and to mediate between ministry areas as needed
- Ability to meet time and program deadlines; flexible in work flow and work schedule
- Maintenance of all technology areas; ensuring that equipment and systems are up to date, clean, and that proper upkeep and repair is done regularly
- Stewardship of financial and system resources
- Manage inventory, working order, and security of all equipment

Work Conditions

Environment

There will be a mixture of scheduled job requirements as well as seasonal demands and large-scale productions. Work will include physically constructing sets, setting up rigging and lighting in addition to working at a mixing board or computer for long periods of time with varying levels of light.

Hours

This position requires evening and weekend working hours to fully support various events and functions. There will be a mixture of set scheduled job requirements as well as seasonal demands and large-scale productions. Hours will vary based on schedules for rehearsals and weekend services and evening large groups classes, special events, retreats, conferences, FaithFamily celebrations, Christmas and Easter.

This job description in no way states or implies that these are the only duties to be performed by this employee. He or she will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.